

## Transportation Volunteer Information Letter

Staying Connected thanks you for your willingness to volunteer transportation for our resident members of Sun City. Your generosity and willingness to give of your time and commitment is highly valued.

We all understand that providing transportation is a serious responsibility, and this is shared by our insurance carrier. As a result, to best protect the safety of the volunteer, the member, as well as the Staying Connected organization, we require that the following steps be met:

- ❖ General background check for **all volunteers**.
- ❖ Background check on transportation volunteers from SC Department of Motor Vehicles or state of issue.
- ❖ Completion of Transportation Volunteer Drivers Information form: required information relating to driver license, insurance, and automobile.
- ❖ Copy of Vehicle Insurance Card.
- ❖ Copy of Driver's License.

Attached to this form (or on reverse) will be the Transportation Volunteer Drivers Information form. This form along with the copy of your current driver's license and vehicle insurance card should be delivered to the Resource Hub. The staff at the Resource Hub can make copies for you if needed.

If you have questions, please don't hesitate to contact me using the information as listed below.

Thank you, we are looking forward to working with you.

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